



**CENTRAL VIRGINIA CHAPTER  
MILITARY OFFICERS ASSOCIATION OF AMERICA**



**Minutes: Annual Membership Meeting, 12 December 2019**

**Chapter Members Present: 43 (35 Regular Members and 8 Auxiliary Members). Thus, a quorum was achieved.**

**CALL TO ORDER**

**Meeting Called to Order** by President John Swartzwelder at 1200 Hrs.

**Pledge of Allegiance:** President Swartzwelder led the assembly in the Pledge of Allegiance.

**Invocation:** The invocation was provided by Chapter member Mike McKee.

**Administrative Remarks**

President Swartzwelder welcomed guests prior to the lunch being served.

**Holiday Entertainment**

Holiday entertainment was provided by the Albemarle High School Patriot Singers following the luncheon meal. The entertainment included seasonal and patriotic songs.

**Business Meeting**

President Swartzwelder began with several remarks:

- He thanked the Board and Officers for their commitment and assistance to the chapter.
- He thanked the Membership for their continued financial support and participation.
- He solicited members to “step up” and volunteer to assist the board and officers and seek leadership positions within the chapter and recruit new members.

Following these introductory remarks, President Swartzwelder established that there was a quorum present and request a reading of the minutes from the 2018 Business Meeting. A motion was made that the reading of the minutes be waived. The motion was approved.

President Swartzwelder noted that the Board of Directors had recommended that the annual dues remain as they were for 2018: \$35 for Regular Members and \$20 for Auxiliary Members. A motion was made to this effect and was approved by the membership.

President Swartzwelder thanked departing Board members: Bill Adams (1<sup>st</sup> VP), Cliff Erickson (Programs), Mike McKee (ROTC Liaison), Maurie Roesch (Membership), Dorothy Richards (Auxiliary Representative), and Hank Shelton. Bob Tofferi had left the Board earlier in the year because of his relocation to another city.

**Michael McKee recognized the Chapter members and spouses who died since the last Annual Meeting:**

COL Thomas F. Hayes, USA  
Mildred Virginia Neuchterlein  
1<sup>st</sup> Lt Edmund J. Fording, Jr., USAF  
Jean C. Fording

Carol Ann Lavin  
1LT Tom N. Guthrie, USA

**Proposed Changes to the Chapter Bylaws:**

The Chapter bylaws currently require the Board of Directors to include several officer positions which historically have been superfluous to the management of the Chapter. Specifically, the bylaws require a 1<sup>st</sup> vice president, a 2<sup>nd</sup> vice president and a 3<sup>rd</sup> vice president. The purpose and functions of these positions are not defined. It is proposed that a single vice president position be defined with traditional duties, i.e., to substitute in the absence of the president. This change will be implemented by the following two changes to the wording of the current bylaws:

- a. **ARTICLE VI - BOARD OF DIRECTORS, Section 2.** The officers of the Chapter shall be a president, a ~~1<sup>st</sup>~~ vice president, ~~a 2<sup>nd</sup> vice president~~, a 3<sup>d</sup> vice president, a secretary and a treasurer, each of whom shall be a regular or auxiliary member of the Chapter.
  
- b. **Article VII - DUTIES OF THE BOARD, Section 4.** In the absence of the president, the ~~1<sup>st</sup>~~ vice president shall serve as acting president.

A motion to adopt the proposed changes to the chapter bylaws was made and seconded. The proposed change was approved by the membership.

**Report of the Nominating Committee:**

President Swartzwelder acknowledged and thanked the Chapter Officers and Directors for their service and support during 2018 and asked the Chair of the Nominating Committee (Bill Adams) to present the recommendations of the Nominating Committee and the Board of Directors to the membership. The following slate of Officers and Directors was presented to the membership for their consideration:

1. Lt Col John Down, USAF: President
2. Capt John Swartzwelder, USAF: Vice President
3. CAPT David Hilty, USN: Secretary
4. CDR Pam Batchellor, USN: Treasurer
5. Capt Mel Belter, USAF: Director
6. Capt Trish Capps, USAF: Director
7. Sally Pecora Dunn: Director
8. Col Carl Huebner, USAF: Director and Bugle Editor
9. COL Wes Loffert, USA: Director
10. LtGen Tad Oelstrom, USAF: Director
11. CAPT John Warnecke, USN: Director
12. LTC Dwight Webster, USA: Director

A motion was then made and seconded to elect the 12 nominated Officers and Directors by acclamation. There was no discussion. The nominated slate of Officers and Directors was approved by unanimous voice vote of the Chapter members in attendance. The Officers and Directors were formally inducted as members of the Central Virginia Chapter Board of Directors by Dwight Cragun.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 1400 Hours.

Respectfully submitted,

William E. Adams  
1<sup>st</sup> VP